

**SAN LUIS PROPERTY MANAGEMENT
PROPERTY CLEANING STANDARD**

KITCHEN

1. Clean inside/out of refrigerator, shelves, and crisper. **Pull out refrigerator to clean sides and floor underneath.** Vacuum coils.
2. Clean all cupboards, drawers, inside/out, tile, sinks, counters, back splash, and fixtures.
3. Clean range, burners, knobs, oven, drip pans, range hood, and filters. **Pull out oven to clean sides and floor underneath.**
4. Clean Floors, baseboards, and all cobwebs.
5. Clean windows, tracks, screens, and **blinds.**

BATHROOMS

1. Clean toilets, bowl, hard water stains and entire outside of toilet.
2. Clean chrome fixtures, fan and mirrors, lights, switches and knobs.
3. Clean inside/out of medicine cabinet.
4. Clean floor, tile, and baseboards.
5. Clean shower, shower door tracks, bathtub and grout.
6. Clean windows, tracks, screens, and blinds, and all cobwebs.
7. Clean sinks, counter tops, and inside/outside of all drawers and cabinets.
8. Auxiliary fan clean and free of debris.

LIVINGROOM, DINING ROOM AND BEDROOMS

1. **PROFESSIONALLY** cleaned carpets. *****RECEIPT IS NEEDED*****
(Note that receipt does not guarantee carpet cleaning will pass inspection.)
2. Clean baseboards.
3. Wipe finger marks and other scuff marks off the walls, doors and door frames.
4. Remove picture hanger hooks and all cobwebs.
5. Wipe drapery rods.
6. Wash mirrors, windows inside/out; windowsills and window tracks. Clean screens and mini-blinds.
7. Vacuum and dust closets shelves. Remove all boxes, litter and debris
8. Clean sliding door tracks.
9. Remove all boxes, litter, and debris from premises. **TELEVISIONS, COMPUTERS, FURNITURE, OR MATTRESSES WILL NOT BE REMOVED BY GARBAGE COMPANY. PLEASE DISPOSE OF THESE ITEMS IN A LAWFUL MANNER.**
10. Clean all light fixtures, knobs, and switches.
11. Clean and vacuum fireplace, and clean glass enclosure.

YARD, GARAGE, AND PATIO

1. Sweep the garage; remove cobwebs and dust.
2. If you are responsible for your yard or patio area, mow yard, prune bushes, pull weeds, and sweep patio/balcony. Clean rain gutters.
3. Remove all boxes, litter, and debris from premises.
4. Remove satellite dish and related equipment.

MISCELLANEOUS:

1. Carbon Monoxide detector remains in unit.
2. Smoke detectors operating with battery in place.
3. HVAC filters replaced with grate cover clean.
4. Screens cleaned with no holes.
5. All cable and outlet covers in place.
6. All doorstops in place.
7. If pet agreement applies, home and yard must be professionally sprayed for fleas and deodorized. **(RECEIPT MUST BE PROVIDED)**

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____